

## QUESTIONS & ANSWERS ABOUT WORKING AT THE POLLS IN SAN DIEGO COUNTY

**Q. What is a Poll Worker?**

A. Poll Workers are United States Citizens who have registered to vote in San Diego County and give their valuable time by working at community polling places on Election Day so their fellow citizens can exercise their voting rights. There are four Poll Worker positions: see the requirements for each position below.

**Q. Who can work at the Polls?**

A. Any United States Citizen registered to vote in San Diego County.

**Q. How are Poll Workers reimbursed for the anticipated expense of meals, travel and training?**

A. Precinct Inspectors receive a volunteer stipend of \$150. Touchscreen Inspectors and Assistant Inspectors receive \$125. Clerks receive \$75. Bilingual poll workers receive an additional \$15 to their stipend. Poll workers are mailed a check approximately **6 weeks** after the election.

**Q. What are the hours of work?**

A. 5:45 a.m. to approximately 10:00 p.m. on Election Day. Workers have two forty-five minute meal breaks as scheduled by the Precinct Inspector.

**Q. Can Poll Workers work part of the day?**

A. Poll Workers serve the entire day. (The only exception to this rule is when two immediate family members agree to split their day as a Clerk at the polling place, with one member serving as a volunteer and the other receiving the check.)

**Q. What is required to be Precinct Inspector (PI)?**

A. Must attend a 4 hour training class covering responsibilities for all positions.

- **New! You will now be picking up your supplies at a nearby location beginning 10 days before the election.** (Dates and locations to be announced)
- Have a vehicle that can accommodate the transportation of election supplies.
- Contact poll owner to set up poll the night before (if possible) to ensure the poll will open at 7 am on Election Day.
- Contact board members to coordinate poll set up and answer any Election Day questions.
- Supervise and assist the board with the set up (night before or morning of), opening (7 am) and closing (8 pm) of the poll and touchscreens.
- Help citizens with voting.
- Supervise all poll workers and manage break schedules throughout Election Day; keep in contact with the Registrar of Voters office.
- Return supplies and touchscreen to the collection center accompanied by another poll worker at close of poll. **(We encourage the PI and the TI to carpool in one car if at all possible.)**

**Q. What is required to be Touchscreen Inspector (TI)?**

A. Must attend a 4 hour training class covering responsibilities for all positions.

- **New! You will now be picking up your touchscreen at a nearby location beginning 10 days before the election.** (Dates and locations to be announced)
- Have a vehicle that can accommodate transportation of one - 24" x 21" x 7" touchscreen.  
**Must be able to lift up to 28 pounds.**
- Assist with the set up (night before or morning of), opening (7 am) and closing (8 pm) of the poll and touchscreen.
- Help citizens with voting.
- Return supplies and touchscreen to the collection center accompanied by another poll worker at close of poll. **(We encourage the PI and the TI to carpool in one car if at all possible.)**

**Q. What is required to be Assistant Inspector (AI)?**

A. Must attend a 4 hour training class covering responsibilities for all positions.

- **If class is NOT attended – then you will be paid as a Clerk.**
- Assist with the set up (night before or morning of), opening (7 am) and closing (8 pm) of the poll and touchscreen.
- Help citizens with voting.
- Must be familiar with the duties of Precinct Inspector and Touchscreen Inspector and be prepared to fill in for either position if needed.
- Return supplies and touchscreen to the collection center if needed.

**Q. How long do the training classes last?**

A. There is one training class for all Precinct Inspectors, Touchscreen Inspectors, and Assistant Inspectors which runs about four hours. Clerks are eligible but not required to attend a training class.

**Q. What duties do the Clerks perform?**

A. Clerks assist by setting up the polling place, explaining the voting process, assisting voters, and closing the polling place.

**Q. What additional training resources do I have to prepare me for Election Day?**

A. There are workshops, a call center and a new online training website to help you prepare for Election Day.